

**VVSD Operation Snowball  
Teen Director Application Packet  
Spring 2022 Season**

**Spring 2022**

Dear Future Snowball Staff Person:

While there is still uncertainty around what this upcoming season will become, it is already time to begin planning for the Spring Training!! We need to know who the very special people are who will be the new teen directors. These Teen Directors will be tasked with creating a very special in person, 1 day event.

Please read through the entire packet to have a clear understanding of the responsibilities, and commitment involved. Being a teen director involves more time and energy than most people realize. If, after reading through everything, you are interested in applying (and we hope you are!) Please complete the attached application and return it to Bri by December 31st. As with any "job application," it will be important for you to return this on time in order to be considered as a candidate who is responsible and serious about this commitment. Along with submitting your application to [bhall@hearthavenoutreach.org](mailto:bhall@hearthavenoutreach.org), include your availability for an interview. We are doing interviews **between January 3rd and January 7th** via Zoom.

The personal growth, experience, new skill set, and feeling of satisfaction cannot be duplicated. We hope you will apply.

Peace & Hugs,

Bri Hall

# VVSD OPERATION SNOWBALL

## TEEN DIRECTOR JOB DESCRIPTION

### General Job Description:

Teen directors will work with a leadership team to provide leadership necessary to bring together, work alongside of, and support a staff of teens and adults in order to plan, facilitate and evaluate a Valley View School District Operation Snowball training & weekend event(s).

### Specific Job Responsibilities:

1. Being a positive drug-free role model for teen and adult staff, participants, and the community.
2. Communicating through words and actions the values important to our "Community of Caring", ie. respect, listening, kindness, honesty, etc. while carrying out the responsibilities within Snowball and while representing the VVSD team in the community.

As teen director, there are a number of duties you will be asked to perform throughout the entire process of planning, facilitating, and evaluating the Snowball event(s). Those duties include:

1. The ability to make the time commitment necessary to make the responsibilities of teen director a priority for a 4-month period prior to the event(s)
2. Attending the teen director orientation / training
3. Meeting with co-directors on a at least once a week to plan planning meetings, training sessions, staff bonding days, and large group sessions. Some of these meetings may occur via zoom.
4. Deciding on theme and goals for the season with the guidance of Adult Leadership
5. Interviewing all staff candidates with co-directors
6. Selecting and notifying the staff with the adult co-directors
7. Promoting the event and attracting participants, to share Snowball with others
8. Work with adult directors to plan and lead all meetings and training sessions
9. Attend **ALL** meetings.
10. Encouraging and allowing other staff members to take on leadership, acknowledging their talents and ideas, and supporting them in taking on meaningful tasks and roles.
11. Reaching out to teen and adult staff members at meetings, welcoming them, including them, etc. (especially first timers)
12. Being the visible leaders of Snowball Event(s)
13. Attending the evaluation meeting.
14. Throughout the entire process, teen directors will work with adult directors as a team to provide the best experience possible for staff and participants.
15. Throughout the entire process, teen directors will remain positive while working with adult directors to problem solve any challenges that might present themselves.
16. Throughout the entire process, teen directors will be mindful of the best interest of the program when working with adult directors to make difficult decisions.
17. Smiling!!!

# VVSD OPERATION SNOWBALL TEEN DIRECTOR JOB DESCRIPTION

The application and subsequent personal interview is based on the criteria listed below. Please keep them in mind as you complete the application, as your responses should reflect these concerns:

- A. Tobacco/vaping, alcohol and other drug free
- B. Attendance at planning meetings and pre-Snowball training sessions
- C. Demonstrates leadership
- D. Experience in group work
- E. Commitment to follow-up programs
- F. Dependability/Responsibility
- G. Maturity
- H. Sense of Humor
- I. Non-judgmental
- J. Non-prejudiced
- K. Responsive to others
- L. Credible role model

Many more applications for teen directors are received than are openings. Should your application not be accepted as director be assured we appreciate your interest and would look forward to considering you for teen staff. Filling out an application for a staff position will not be necessary, but you will need to set up an interview with the directors if you are interested.

The deadline for teen director applications for this season is December 31st. Interviews will be scheduled for **January 3rd and January 7th** via Zoom.

Please return your completed application to Bri at [bhall@hearthavenoutreach.org](mailto:bhall@hearthavenoutreach.org)

# VVSD OPERATION SNOWBALL TEEN DIRECTOR JOB DESCRIPTION

Name:

Preferred Name:

Pronouns:

Grade:

School:

Physical Address:

Cell:

Email Address:

If selected to serve as Snowball Teen Director, we will be sending a letter home to your parent(s). Please include your parent(s) name and address (if different than that listed above):

Parent / Guardian Name(s)

Physical Address:

Cell:

Email Address:

# VVSD OPERATION SNOWBALL TEEN DIRECTOR JOB DESCRIPTION

Please answer the following questions:

1. Describe the leadership qualities you possess that would be beneficial as a teen director?

2. With regard to the unique challenges presented by the global pandemic, how do you feel Snowball can adapt to best serve your peers?

3. In what ways can we leverage this moment (VVSD Snowball Event Spring 2022) to grow our Snowball community?

4. What would be your greatest strength as a teen director?

5. What do you believe to be your personal weaknesses?

6. What outside activities do you participate in that might conflict with Snowball meetings?

## **VVSD OPERATION SNOWBALL TEEN DIRECTOR JOB DESCRIPTION**

7. State your personal position about substance use. How is your position viewed by others?

8. What personal experiences have you had relating to substance use (self, friends, family, etc.)

PERSONAL STATEMENT: Please explain why you wish to apply for teen director FOR THIS EVENT. Please feel free to add any further information you feel would be important in completing this application.

PLEASE RETURN THIS APPLICATION BY December 31st to Brianna Hall at [bhall@hearthavenoutreach.org](mailto:bhall@hearthavenoutreach.org)

THANK YOU!!!